



## CALL FOR DOUBLE DEGREE APPLICATIONS 2025-2026

**This call may be modified by the funder. Any changes or updates will be communicated immediately.**

All information and official documents relating to this call, including the list of destinations to be tendered, the official guidelines and attached documents, any updates and deadlines, are available on the **Double Degrees (DD) 2025/2026 webpage**, accessible at the following link: <https://sites.units.it/internationalia/it/erasmusplus-out/?file=djds.html&cod=2025>

This call may be reopened with new destinations or updates, which will be promptly communicated through the official University channels.

### FOREWORD

The double degree agreements made between the University of Trieste and foreign universities offer regularly enrolled students the opportunity to receive an international education and obtain, at the end of their studies, two separate degrees: one issued by the University of Trieste and the other by the partner University.

Examinations and activities carried out abroad will be validated provided that they are scheduled in the Learning Agreement, i.e., the document that defines the study programme to be followed during the period of study abroad. If the double degree agreement allows for it, students will also be able to carry out research activities for their thesis and/or other educational activities, as long as they have been included in their Learning Agreement.

Requirements for admission are laid out in each double degree agreement (Annex A). Interested students should pay particular attention to any restrictions on their selected destination as only students enrolled in the degree course or department indicated in the agreement are eligible.

If a given agreement is yet to be defined or renewed, the information will be specified in the 'Type of Agreement' section on the relevant page in Annex A. Mobility periods will only be guaranteed once the new agreement or renewal is signed.



## **ARTICLE 1 – CANDIDATE PROFILE AND ADMISSIBLE ACTIVITIES**

Admission requirements vary depending on the individual double degree agreement. These details are specified in the relevant pages of Annex A. Eligibility criteria may differ depending on the type of funding available for the selected destination.

### **GENERAL REQUIREMENTS**

All applicants must meet the following requirements:

1. enrolment at the University from the submission of their application to the end of their mobility period (without any interruptions);
2. enrolment at the University for the academic year covering the entire mobility period, from departure to return (2025-2026).

### **SPECIFIC REQUIREMENTS FOR DESTINATIONS FUNDED THROUGH ERASMUS+**

Students wishing to obtain a double degree at a destination funded by the Erasmus+ programme, must comply with the maximum Erasmus+ duration period for their degree type:

- **12 months** for Bachelor's (UG) and Master's (M) degree courses;
- **24 months** for Integrated Master's (IM) degree courses.

### **SPECIFIC REQUIREMENTS FOR DESTINATIONS FUNDED THROUGH MINISTERIAL FUNDS**

Students wishing to obtain a double degree at a destination funded by the Italian Ministry and students who benefit from the ministerial contribution for all destinations must comply with the following requirements:

- enrolment in their Bachelor's (UG) or Master's (M) degree course without exceeding the usual duration of their course by more than one academic year for the entire duration of their mobility period.
- obtaining at least 1 ECTS abroad during their mobility period.

## **ARTICLE 2 – FINANCIAL CONTRIBUTION**

Recipients of other EU scholarships or funding may not benefit from the Erasmus+ grant for the purposes of this notice within the same period. Erasmus+ mobility periods within a project, action or programme entirely or partially funded by the European Union (e.g. ESF) are not eligible.

Grants paid pursuant to this article are subject to availability of funds. In case of insufficient financial resources, the University may limit the maximum duration of grants.



In the case of destinations financed through the Erasmus+ programme, if a student receives a partial grant, they can still complete their mobility period in 'zero grant' mode, thus keeping their Erasmus student status till the end of their mobility period.

Payments will be made exclusively by bank transfer to the recipient's **bank account or to a joint account in the recipient's name**. Bank account details must be entered in the online academic services portal (Esse3).

#### STANDARD CONTRIBUTION

The selected candidates receive a mobility grant. The monthly allowance is proportional to the final length of the mobility period and varies according to the destination country:

DESTINATION COUNTRY	MONTHLY ALLOWANCE
Group 1 (high cost of living): Belgium, France, Germany	EUR 400.00
Group 2 (average cost of living): Slovenia, Spain	EUR 350.00

If the University of Trieste and the host university signed an Erasmus+ agreement, the mobility grant will be funded by Italy's national Erasmus+ agency, INDIRE. In other cases, funding will be provided by ministerial funds.

#### ADDITIONAL CONTRIBUTION

An additional contribution funded by the Ministry will be added to the mobility grant, provided that the specific requirements for destinations financed with ministerial funds are met (Article 1). The additional contribution shall be paid in one instalment.

NUMBER OF MONTHS	ADDITIONAL CONTRIBUTION
Up to 6 months	EUR 1,000.00
From 7 to 10 months	EUR 2,000.00



## CONTRIBUTION FOR DISADVANTAGED STUDENTS

A disadvantaged student is any student who faces obstacles to effective access to the opportunities offered by the Erasmus+ programme. These obstacles may be economic, social, cultural, geographical or health related. Access to opportunities may also be limited for students from migrant backgrounds, with disabilities or learning difficulties or for any other reason, including factors which may give rise to discrimination as defined by Article 21 of the Charter of Fundamental Rights of the European Union.

In order to facilitate the mobility of all its students, the University of Trieste ensures equal opportunities for all participants in accordance with INDIRE guidelines – Italy's national Erasmus +.

In order to receive additional funding, disadvantaged students must identify with one of the following circumstances:

1. disadvantaged economic background;
2. a certified disability;
3. parents to children under the age of 18;
4. students in employment;
5. students who are an orphan of at least one parent;
6. children of victims of terrorism or organised crime;
7. students with a migrant and refugee background or who come from national or ethnic minorities.

Successful applicants from a disadvantaged background will receive an additional monthly allowance of EUR 250.00.

Requirements 3 to 7 must be certified by candidates through a self-declaration attached to their application. The form for the 'self-declaration for additional allowance' is available on the call web page.

Requirements 1 and 2 will be verified by the International Mobility Office at the University of Trieste through use of the University's database:

1. disadvantaged economic background - in order to be eligible, students must enrol by **1<sup>st</sup> September 2025**.
  - Deadlines shall be postponed exclusively for students who could not enrol due to UniTS regulations.
  - **Students with their permanent address in Italy**, must have obtained their equivalent financial situation index (ISEE Università 2025) by **1<sup>st</sup> September 2025** following the instructions provided for in the 2025-2026 student fee notice.
  - **Students with their permanent address abroad**, must have been awarded an ARDIS scholarship for the academic year 2025-2026.

The ISEE parameters will be defined by the Italian Ministry for Universities and Research (MUR).



- official disability - applicants who have uploaded a disability certificate to Esse3 (online Student Academic Services) will receive a notification from the International Mobility Office as soon as INDIRE publishes the relevant provisions.

**Students who identify with more than one of the circumstances above are only eligible for one additional monthly allowance.**

Additional financial support may be granted to applicants with a disability certificate in the event of higher costs incurred for duly motivated special needs. The instructions for requesting additional funding will be sent by email to interested parties upon publication of the relevant information by INDIRE.

Payment of the grant and any additional allowance is made in two instalments. The first instalment is 70% of the presumed total and is paid on departure. The second instalment will be calculated on the basis of the final, confirmed duration of the mobility period.

#### TRAVEL

Travel costs shall be reimbursed in accordance with the provisions of the 2025 Erasmus+ Programme Guide.

Reimbursement is calculated using the [distance calculator](#) and the reference distances below.

Distances	Standard Travel – Amount per participant	Green Travel – Amount per participant
between 10 and 99 km	EUR 28.00	EUR 56.00
between 100 and 499 km	EUR 211.00	EUR 285.00
between 500 and 1,999 km	EUR 309.00	EUR 417.00
between 2,000 and 2,999 km	EUR 395.00	EUR 535.00
between 3,000 and 3,999 km	EUR 580.00	EUR 785.00
between 4,000 and 7,999 km	EUR 1,188.00	EUR 1,188.00
8000 KM or more	EUR 1,735.00	EUR 1,735.00

**Example of calculation:**  
*City of departure: Trieste*



*Destination city: Oslo*

*Distance according to the Distance Calculator: 1,599.43 km*

*Distance between 500 and 1,999 km*

*Contribution: EUR 309.00 (round trip) – EUR 417.00 (green round trip)*

Reimbursement shall be calculated exclusively on the basis of the distance between departure and destination (and back). Travel costs for the entire round trip shall be reimbursed in one instalment.

Students who reached their destination by travelling by a greener means of transport will receive a 'green travel' contribution. This will only be applied if greener means of transport were used for most of their trip (in terms of distance covered).

### **ARTICLE 3 – APPLICATION PROCESS**

Candidates must first read the call and the application instructions available on the relevant section of the call web page.

Candidates must apply for the relevant call by logging in to the Esse3 online academic services. Candidates already selected by their department must still submit their application to receive any financial contributions. Candidates already selected by their department who do not submit their application will not receive any financial contributions nor will they be granted Erasmus student status (where it would be applicable).

Candidates must:

- fill in and upload the 'supplementary form' with the information necessary to evaluate their application;
- fill in and upload the 'self-declaration for additional allowance' form referred to in Article 2, if relevant;
- confirm their application in the Esse3 online academic services.

The 'supplementary form' and the 'self-declaration for additional allowance' are available on the call web page.

#### **APPLICATION PERIOD:**

**From the publication of the call until 26<sup>th</sup> March 2025 at 12:00.**

During this period, candidates may submit applications for any mobility period (first term, second term and the entire academic year).

Candidates are invited to complete the application procedure well before the deadline, in order to avoid server overload close to the deadline.



**After the deadline, the relevant sections in Esse3 online academic services will automatically disappear and it will not be possible to submit, edit or confirm any applications. Only applications which comply with the provisions of this article will be accepted.**

## **ARTICLE 4 – SELECTION AND SUCCESSFUL CANDIDATES**

This call provides for three different selection methods according to the procedure adopted by the relevant department:

1. **Selection through this call:** all available positions are yet to be allocated. The selection of candidates takes place after the deadline for submission of applications.
2. **Selected candidates:** all available positions have already been allocated by the relevant department. Selected candidates must only submit their application to receive the financial contributions.
3. **Mixed selection:** some of the positions have already been allocated by the relevant department. Selected candidates must only submit their application to receive the financial contributions. The remaining positions are yet to be allocated. The selection of these candidates takes place after the deadline for submission of applications.

The selection method used by each double degree is specified on the relevant pages of Annex A.

The rankings will be published on the official register of the University and on the call webpage by **8<sup>th</sup> April 2025**.

The online publication of this list has legal value.

## **ARTICLE 5 – OBLIGATIONS OF SELECTED CANDIDATES**

Successful candidates are considered to have automatically accepted their mobility.

Any refusals must be promptly communicated and duly justified to [outgoing.students@amm.units.it](mailto:outgoing.students@amm.units.it).

**Successful candidates automatically forfeit any other applications for mobility during the same period.**

Candidates not present on the official lists will only be contacted via email if one of the successful candidates refuses their position. Candidates selected for reallocations will have to accept their position according to the instructions and deadlines they will receive from the International Mobility Office. Acceptance of reallocations may also depend on deadlines established by the host institution.

Candidates not present on the official lists are invited to check their institutional email frequently, as acceptance deadlines may be given with little notice.



Successful candidates must read the additional obligations provided for in the Guidelines published on the call web page.

If the host institution requires a registration procedure and/or any additional documentation (e.g., language skill certificate), the selected candidate must meet all additional requirements within the deadlines set by the host institution, under penalty of exclusion. Candidates are responsible for the verification of any requirements and obligations set by the host institution.

The allocation of a mobility period becomes effective upon acceptance by the host institution.

Participants who fail to submit the necessary documentation for the recognition of training activities and the payment of the financial contribution, and those who fail to fill in and submit the online questionnaire at the end of their mobility period may be required to reimburse the contribution received in full or in part.

## **ARTICLE 6 – INSURANCE**

During their mobility period, recipients are covered by the following insurances

- Health insurance guaranteed by the European Health Insurance Card (EHIC). For further information, please visit this [page](#) (mobility to EU countries). All recipients, in particular non-EU citizens, are invited to contact the local health authority (*azienda sanitaria locale* – ASL) to verify the health care conditions in their destination country.
- Civil liability: the University of Trieste offers all enrolled students civil liability insurance through a policy signed by companies operating in the sector.
- Insurance for accidents at work: the University of Trieste offers insurance coverage for accidents at work through the national insurance system (consolidated law on the National Institute for Insurance against Accidents at Work [INAIL], Italian presidential decrees No 1124/65 and 156/99).

University insurance cover for accidents at work and civil liability only covers accidents which occur during study and internship activities. It does not cover any risks associated with the medical profession and the use of health facilities. Therefore, recipients who fall into this category must provide a supplementary insurance at their own expense.

In case of any ongoing health emergencies candidates will have to:

- constantly monitor the situation in their destination country so as to remain up to date about the health and safety provisions in force and to ensure that they comply with all requirements, restrictions and the specific rules of the host institution;
- if necessary, they will provide additional health and/or travel insurance covering the risks related to any ongoing emergencies. The University will not be liable for any risks, inconveniences or exceptional or unexpected costs incurred due to the interruption or cancellation of mobility periods.





## **ARTICLE 7 – ACCESS TO OFFICIAL DOCUMENTS, DATA PROCESSING AND STAFF MEMBER IN CHARGE OF THE ADMINISTRATIVE PROCEDURE**

The personal data collected for the purposes of this selection will be processed in accordance with the European Regulation No 2016/679 on the protection of personal data. Data may also be processed using IT. Aggregate data may also be used for statistical purposes by the Italian Ministry of Universities and Research.

When necessary, personal data may be transferred to universities located in non-EU countries. In this case, the University will adopt an adequacy decision pursuant article 45 of the General Data Protection Regulation – Commission Implementing Decision (EU) 2021/1773 of 28 June 2021.

Candidates are guaranteed access to the records of the selection procedure pursuant Regulation (EU) 2016/679 on the protection of personal data.

The data controller is the University of Trieste – Piazzale Europa, 1 – 34127 Trieste, in the figure of its legal representative, the Rector.

The Head of the International Mobility Office of the University of Trieste is responsible for data processing.

Pursuant to Law 241/90 and subsequent amendments and additions, the staff member responsible for the administrative procedure is the Head of the International Mobility Office at the University of Trieste.

For anything not specified in this call, please refer to the current legislation on the subject, to the Regulation on International Mobility of Students and to other provisions in force at the University of Trieste.

Updated information on Regulation (EU) 2016/679 is available on the [dedicated section](#) of the University's website.

## **ARTICLE 8 – FINAL PROVISIONS**

This call for applications and the list of selected and eligible candidates will be published on the [University Official Register](#) and on the call webpage. These publications shall have the status of full official notification.

For all communications and for the transmission of official documents between students and the University, both parties should only use the institutional email address assigned to them by the online academic services Esse3 when they first enrolled at the University. Requests and communications from private email addresses will not be considered.



Applicants are required to read the call, information, notices, instructions, forms and guidelines published and continuously updated on the call webpage, as well as the [University Regulation on International Mobility of Students](#).

Students are obliged to comply with all requirements communicated by the International Mobility Office.

The allocation of a mobility period becomes effective upon acceptance by the host institution.

The University will only pay grants after receiving the relevant contributions from INDIRE, Italy's national Erasmus+ agency.

Eligibility for a mobility period does not automatically entitle a candidate to a mobility grant. Selected candidates who do not benefit from an Erasmus+ mobility grant can still go abroad with Erasmus student status. This will allow them to attend the same courses and benefit from the same facilities at the host institution as grant recipients.

Applicants are responsible for all procedures and costs related to entry visas in the host country and/or to international insurance policies required by the host institution. The host institution may also require a health certificate and/or a financial certificate to attest to the availability of sufficient funds to cover living costs during the mobility period.

Please note that the requirements for entry into some countries depend on the candidate's nationality. Applicants must inform themselves in good time about the requirements and documentation needed for entry and their stay for study purposes in the host country by contacting the relevant diplomatic representatives in Italy. Applicants are responsible for all procedures and costs related to entry visas and/or residence permits in the host country. In the case that an applicant is not issued a visa, the University of Trieste is not liable, even after a grant has been awarded.

It should be noted that in order to obtain a visa, some countries require proof of sufficient financial resources. The minimum amount may vary and may be higher than the grant for the mobility period itself. It should also be noted that the procedures for issuing a visa can be expensive, complex and lengthy. It is therefore advisable to obtain all information well in advance.

During the mobility period students will keep their student status at the University of Trieste. The host institution may require the payment of contributions for compulsory guidance activities, health insurance or other services. Applicants must inform themselves about any such costs.

Mobility periods may vary depending on the programme and academic calendar of the host institution. Applicants must seek all necessary information at the host institution.

**During the mobility period, students will not be able to take exams or complete any other official degree-related activity at the University of Trieste or any other institutions.**